

**Minutes-Executive Board Meeting
Horticulture Co-op of Metro St. Louis
November 10, 2011
St. Louis Bread Co.—Sunset Hills**

Members Present:

Tammy Behm (President)	Bill Ruppert (Executive Director)
Cindy Gilberg (Past-President)	Karen Koehneman (Executive Secretary)
Roy Gross (President Elect)	Paul Roberts (Executive Treasurer)
Kevin Gallagher (Vice President)	

Executive Committee

Executive Secretary-Karen Koehneman Executive Treasurer-Paul Roberts

- Minutes from the Hort Co-op Executive Board Meeting of September 26, 2011 were reviewed and approved.
- Review of dues received: GPHA
- Awaiting dues payment from GSLFGA for 2010 and 2011
- Bank Statements of October 2011 reconciled
- PCI Compliance Test passed November 4, 2011
- Paul suggested \$150 honorarium for Hunter Beckham for his presentation at Powder Valley, all agreed.

Executive Director-Bill Ruppert

- **Hort Co-op funding reserve status for STLCC-Meramec Horticulture Learning Gardens enhancements**
- Jerry Pence and Paul will initiate a campus 'Master Plan'
- Bill's suggestions for campus gardens include:
 - Dry shade perennials under Post Oaks
 - Natives and native cultivar comparisons
 - Collections to enhance student's in class experience
 - Big perennials for big spaces with shrubs
 - Soil mix garden display
- Other suggestions include
 - All season appeal (Tammy)
 - Integration of specimen plants (Tammy)
 - Rooftop display and more cutting edge garden aspects (Roy)
- Bill suggested a master plant list to solicit growers for donations to institute gardens designated in the 'Master Plan'
- **Clarity Connect update**
 - Timothy Howard unwilling to negotiate the price of sponsor logo page
 - Clarity Connect Customer Service is dismal but the Hort Co-op website is user-friendly, easy to read and updating is quick and easy
 - It was decided to keep the pay online option until after the Holiday Party and then look into other options such as PayPal mainly because of increased banking fees
 - Bill and Tammy to work on letter to Clarity Connect

Status reports and updates:

- **Executive Secretary search**
Two possible candidates declined, Bill to ask Peggy
- Karen to ask Nathan Brandt to send a request to Master Gardeners with Executive Secretary job description attached
- **Treasurer Position**
Paul will retire from his position at STLCC-Meramec at the end of the 2012-2013 school year and possibly the end of 2011-2012
- **Scholarship/Grant**
Five Academic candidates
Three Professional candidates
Selection Committee: Roy Gross, Kevin Gallagher, Cindy Gilberg
Karen to send the applications to the Executive Committee
- **Executive Committee Position Description**
See attached pages of Bylaws
Tammy suggested a lead person from the Executive Board for each event
Cindy states that a point person for each event is important for accountability
Roy as the President Elect, will be the delegator for events
- **Short Course—Thursday, September 27?**
Paul wants to avoid using classrooms but consider the Student Center
Paul suggested a presenter for the entire group as a 'Lunch and Learn'
Paul reported that STLCC is charging for space to outside groups
Other suggestions include unveiling the Master Plan for the Campus grounds, present a check to school for Master Plan implementation, media involvement
- **Holiday Party**
Tammy working with Kirkwood Station Brewing Company to create a menu
Special Recognition to Robert Weaver—Bill volunteered to design a Power Point presentation and Cindy will create a gift basket
- **Native Plant Event**
Cindy introduced an idea from Simon Barker about a native landscaping program that he would like to plan. The program would be homeowner focused. Simon would like to collaborate with groups such as Hort Co-op, MDC, Wild Ones, STLCC-Meramec etc.
- **Evening at Shaw Nature Reserve**
Tentatively scheduled for June 12, 2012